

**STAFF MEETING AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
THURSDAY, DECEMBER 4, 2003 - 8:15 A.M.
COUNTY-CITY BUILDING - ROOM 113**

AGENDA ITEM

- 1** **APPROVAL OF STAFF MEETING MINUTES FROM THURSDAY, NOVEMBER 20, 2003**

- 2** **ADDITIONS TO AGENDA**

- 3** **8:15 am** **COMMISSIONER MEETING REPORTS - See Item No. 15**

- 4** **8:30 am** **AGRICULTURAL SOCIETY BUDGET UPDATE; SIGN POLICY -**
Charlie Willnerd, Agricultural Society President; Wayne Venter,
Agricultural Events Center Manager

- 5** **9:00 am** **EXECUTIVE SESSION (Purchase of Real Estate); NEW**
CARPETING FOR CMHC - Don Killeen, Property Manager; Dean
Settle, CMHC Director

- 6** **9:30 am** **SUPPLEMENTAL INSURANCE WITH AFLAC - Bill Kostner, City**
Risk Manager; Don Taute, Personnel Director; Daryl Bell, Milliman

- 7** **10:00 am** **INTRODUCTION OF COMMUNITY CORRECTIONS STAFF - Kim**
Etherton, Community Corrections Director; Holly Newton, Brenda
Reining, Kevin Monismith, and David McCune

- 8** **10:15 am** **JUVENILE COURT CONTRACTOR - Dennis Keefe, Public Defender**

- 9** **10:30 am** **FENCING AND CATTLE GRAZING IN COUNTY RIGHT-OF-WAY**
- Mike Thew, Chief Deputy County Attorney

- 10** **11:00 am** **YOUTH ASSESSMENT CENTER RENOVATION AND STAFFING**
- Kit Boesch, Human Services Director

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ACTION ITEMS

- a. C#2003-429, \$1,986.31 from Extension Budget for a Dell Inspiron 5100 Laptop
- b. ADM Request for CDBG Reimbursement
- c. Authorization Letter to Represent County for Recovery of Inheritance Taxes
- d. Authorize Full Time Hours Through March of 2004 for General Assistance Billing Clerk at Health Department
- e. Increase in County Attorney's Microcomputer Fund Request to Include an Additional \$2,400 for 24 Copies of Word Perfect (Total Request \$22,733)
- f. Hiring Requests:
 - 1. Court Services Clerk for District Court Clerk (Shared with Election Commissioner)
 - 2. Equipment Operator I for County Engineer
- g. Letter of Support for Convention and Visitors Bureau Bid on Airport Council International - North America Conference for 2005 or 2006

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CONSENT ITEMS

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ADMINISTRATIVE OFFICER REPORT

- a. Junk Car Ordinance
- b. Cost of Rural Services Study
- c. Jail Interlocal Agreement with the City
- d. High Speed Internet Access
- e. Extension Board Appointments - Clarice Steffens, Jay H. Wilkinson, Carna Pfeil
- f. No Parking on N. 98th @ Murdock Trail
- g. F³ Lease with Cedars
- h. Appointments to the Visitors Promotion Committee
- i. County Work Schedule on Friday, December 26, 2003
- j. Property Tax Administrator's Annual Course of Training (January 13-14, 2004)
- k. Recommendation from Ecological Committee Regarding Planning Commission Appointments
- l. Management Team (December 11, 2003)

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PENDING

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DISCUSSION OF BOARD MEMBER MEETINGS

- a. **Public Building Commission (Special Meeting)** - Hudkins, Workman
- b. **Monthly Meeting of PBC Chair, Vice Chair and Mayor** - Hudkins
- c. **NACO** - Workman
- d. **F³ Conveners** - Schorr

- e. **Youth Assessment Center** - Heier, Stevens
- f. **Visitors Promotion Committee** - Schorr
- g. **LIBA Monthly Meeting** - Heier, Workman
- h. **Downtown Lincoln Association Board** - Stevens
- i. **Community Mental Health Center Advisory Committee** - Stevens
- j. **Region V Governing Board** - Heier
- k. **Ecological Advisory Committee** - Heier
- l. **LPED Investors** - Heier
- m. **General Assistance Monitoring Committee** - Schorr, Stevens
- n. **Comprehensive Juvenile Justice Plan Meeting, Team 5** - Heier

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SCHEDULE OF BOARD MEMBER MEETINGS

- a. **Monthly Meeting with Mayor** - Thursday, December 4, 2003 at 1:30 PM in County-City Building, Mayor's Office - Heier, Stevens
- b. **Parks and Recreation Advisory Board** - Thursday, December 4, 2003 4:00 PM at the Auld Recreation Center - Schorr
- c. **Joint Budget Committee** - Friday, December 5, 2003 from 8:15 AM till 9:30 AM at the County-City Building, Mayor's Office - Stevens, Workman
- d. **Public Building Commission** - Tuesday, December 9, 2003 at 10:30 AM at the County-City Building, Room 113 - Hudkins, Workman
- e. **Parking Committee** - Tuesday, December 9, 2003 Immediately Following PBC, County-City Building, Room 113 - Hudkins
- f. **Board of Health** - Tuesday, December 9, 2003 at 6:30 PM at 3119 O Street - Hudkins
- g. **County Management Team** - Thursday, December 11, 2003 at 7:30 AM at the County-City Building, Room 113 - All Commissioners

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INVITATIONS TO BOARD MEMBERS

- a. **44th Annual Havelock Business Association Christmas Breakfast** - Tuesday, December 9, 2003 at 8:00 AM at the Isles Reception Hall, 6232 Havelock Avenue
- b. **Human Rights Day Commemoration** - Tuesday, December 9, 2003 from 2:00 PM till 4:00 PM at Lincoln Commission on Human Rights, 440 South 8th Street, First Floor Conference Room
- c. **A Holiday Soiree for Volunteers and Friends of The Mayor's Committee for International Friendship** - Thursday, December 11, 2003 from 6:00 PM to 9:00 PM at 717 Lancashire Court
- d. **Chamber Indoor Classic, Indoor Golf** - Thursday, February 12, 2004 at the Children's Museum, 1420 P Street with shotgun start at 5:30 PM with reception to follow tournament

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CORRESPONDENCE TO THE COUNTY BOARD

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CORRESPONDENCE FROM THE COUNTY BOARD

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PUBLIC RELATIONS

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AGENDA ITEMS FOR COUNTY BOARD MEETING OF TUESDAY, DECEMBER 9, 2003

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EMERGENCY ITEMS AND OTHER BUSINESS